

**Provide a list of total costs incurred to implement this grant. A copy of the *Reconciliation Report* of the HEF grant account from your bookkeeper is encouraged.
(Please return any unused funds over \$100 to the Henrico Education Foundation.)**

Please include any attachments that support and explain your project. Project summaries should be sent to the Henrico Education Foundation, Inc., Attn: Paula Roop, P.O. Box 23120, Richmond, VA 23223-0420 or emailed to pdroop@henrico.k12.va.us by July 9, 2009. Our fax number is: 652-3425.